CLEGO Clego · Clean and Go! · Melbourne

End of Lease / Bond Clean

Empty rental before the agent's final inspection. Same checklist for Move-in on an empty home.

Photo protocol: Before and after photos of every zone, in the same order the agent inspects.

Property address	Client	Date	Crew / cleaners

Kitchen	Done	Notes / issue
Oven: walls, roof, base, racks, trays, door glass inside and out, seals	☐	
Grill compartment and the drawer under the oven	☐	
Cooktop: gas grates and burner caps soaked and degreased; ceramic/induction burnt residue scraped off, frame and edges	☐	
Control knobs removed (if removable) and washed; control panel	☐	
Rangehood: exterior and underside degreased, filter soaked and cleaned, light cover	☐	
Dishwasher: filter washed, seals, door edges, front panel, interior wiped	☐	
Fridge and freezer: inside shelves, drawers, door pockets, seals; outside, top and sides	☐	
Fridge and freezer left clean and dry; if switched off, the doors are left ajar to prevent odour	☐	
Built-in microwave: inside and out	☐	
All cabinets, cupboards and drawers: inside shelves, corners and runners; outside fronts, edges, handles	☐	
Pantry: shelves and doors	☐	
Kickboards (plinths) under the cabinets	☐	
Behind and under the fridge, oven and dishwasher: cleaned where the appliance moves freely and safely	☐	
Benchtops including edges; splashback and wall tiles degreased, grout lines	☐	
Sink: bowl, plug hole and overflow scrubbed; taps descaled and polished	☐	
Tops of cabinets and fridge (where reachable)	☐	
Switches, power points, door and frame	☐	
Floor: edges, corners, behind the door; vacuumed and mopped	☐	

Bathroom (each)	Done	Notes / issue
Shower screen both sides: limescale and soap scum removed, frame, tracks, seals	☐	
Wall tiles and grout scrubbed; light mould on silicone treated	☐	
Bath: bowl, rim and outer panel	☐	
Taps, shower head, hose and rail descaled and polished	☐	
Drains, floor waste and overflows: hair removed and cleaned	☐	
Shower niches and shelves: items lifted, cleaned underneath	☐	
Shower curtain and rod: washed, or flagged for replacement	☐	

Bathroom (each)	Done	Notes / issue
Basin, vanity top, plug hole and overflow	☐	
Vanity cabinets and drawers inside and out, kickboard	☐	
Mirror; mirrored cabinet inside and out	☐	
Exhaust fan / heat lamp cover removed, washed and wiped	☐	
Ceiling and cornices above the shower: mould spots treated	☐	
Towel rails, hooks, holders and soap dish	☐	
Light fittings, switch, door and frame	☐	
Floor scrubbed to the edges, behind the door; mopped	☐	

Toilet (each)	Done	Notes / issue
Bowl inside: under the rim and waterline stains removed	☐	
Outside: bowl, base, pan collar, seat both sides, lid and hinges	☐	
Cistern and flush button	☐	
Behind the pan, wall splash zone and floor around the toilet	☐	
Brush holder, roll holder, door handle, switch, bin	☐	

Laundry	Done	Notes / issue
Trough, taps and benchtop	☐	
Cabinets inside and out	☐	
Washing machine and dryer inside and out: detergent drawer, door seal and drum wiped, lint filter cleaned, tap area behind	☐	
Laundry exhaust fan or vent cover wiped	☐	
Floor to the edges and corners	☐	

Bedrooms, living and hallways	Done	Notes / issue
Wardrobes and built-ins: inside shelves, rails, drawers, sliding-door tracks, mirror doors	☐	
Doors, frames and handles, both sides	☐	
Ceiling fans (blades wiped) and vents	☐	
Light fittings: covers removed and wiped, insects removed; blown bulbs reported to you before the inspection	☐	
Switches and power points; wall marks spot-cleaned	☐	
Sticky hooks, adhesive tabs and tape residue removed without damaging the paint	☐	
Smoke alarm covers wiped of dust (never removed or disabled)	☐	
Skirting boards (scuff marks removed), architraves, cornices, ledges and picture rails	☐	
Cobwebs removed from ceilings and corners, inside and at the entry within reach	☐	
Split-system, ducted and wall heaters: front panel, vents and accessible filter cleaned (agents check these)	☐	

Bedrooms, living and hallways	Done	Notes / issue
Blinds dusted (wet-wipe is an add-on)	☐	
Curtains dusted and vacuumed; washing only with the agent's approval	☐	
Linen cupboard and built-in shelves wiped	☐	

Windows and sliding doors (inside)	Done	Notes / issue
Glass, frames and sills, inside	☐	
Window tracks vacuumed, scrubbed and wiped	☐	
Flyscreens wiped (where removable)	☐	
Sliding door glass, tracks and seals	☐	

Floors and finish	Done	Notes / issue
Hard floors vacuumed and mopped, edges, corners, door thresholds	☐	
Carpets thoroughly vacuumed (steam clean is an add-on; many agents ask for the receipt)	☐	
Entry, hallway and stairs vacuumed; handrail and balusters wiped	☐	
Entry porch, front step and letterbox area swept	☐	
All rubbish removed from the property	☐	
If your agent gave you their own checklist, we match it line by line and photograph each line	☐	
Final walkthrough with photos of every zone; lights off, doors locked, keys as agreed	☐	

Not in the base price (add-ons): Carpet steam clean (−10% with EOL) A$125–314, Exterior windows, ground floor A$15 each, Blinds wet-wipe A$18 each, Full wall wash A$30 each, Flyscreens A$6 each, Furnished home A$69–99, Pet hair and odour treatment A$45, Balcony / patio A$40, Garage A$50, Air-con filter clean A$18 each, BBQ clean A$59, Rug clean A$49, Mattress (single/double) A$60, Mattress (queen/king) A$85, Extra bathroom +A$45

Before we arrive: what helps

✓ The home is empty of furniture, belongings and rubbish. We clean; we do not remove hard rubbish.
✓ Power, gas, water and hot water are on, so we can test the oven, dishwasher and taps.
✓ Access is arranged: keys or lockbox, alarm code, parking and lift booking.
✓ Send us your agent's cleaning list or the lease clause, if you have one.
✓ Carpet steam-clean and pest or flea treatment receipts are needed only if your lease asks for them (steam clean is an add-on; pest treatment is done by a licensed pest controller).
✓ Blown light bulbs replaced; fridge and freezer emptied and, if switched off, defrosted beforehand.

Not included

– Chandeliers, and wet-wiping every light bulb
– Biohazard, hoarding, animal waste, and mould that needs a licensed remediator (surface mould is cleaned)
– Exterior windows above the ground floor, and anything that needs a ladder or work at height
– Moving heavy furniture or appliances, and removing belongings or hard rubbish
– Gardening, lawn mowing, pool care and pest control
– Repairs, repainting and touch-up of damaged walls or fixtures

Cleaner signature	Client signature / confirmation	Team lead check

Deep Clean

A lived-in home that needs a full reset: first clean, seasonal clean, before a sale or guests.

Photo protocol: Before and after photos of the kitchen, bathrooms and main living area.

Property address	Client	Date	Crew / cleaners

Kitchen	Done	Notes / issue
Benchtops cleared and wiped, edges and sides included	☐	
Splashback and wall tiles degreased, grout lines	☐	
Sink: limescale removed, plug hole and overflow, stainless steel polished	☐	
Taps: limescale removed, aerator outside	☐	
Cooktop: gas grates and caps soaked and degreased; ceramic/induction burnt residue scraped off, frame and edges	☐	
Control knobs removed (if removable) and washed; control panel	☐	
Rangehood: exterior and underside degreased, filters soaked, light cover	☐	
Oven: walls, roof, base, rails, racks, trays, door glass inside and out, seals	☐	
Grill compartment; drawer under the oven (outside)	☐	
Microwave inside and out	☐	
Dishwasher: filter washed, seals, door edges, front panel	☐	
Fridge outside: top, sides, handles, seals (inside is an add-on)	☐	
Small appliances outside: kettle; toaster crumb tray; coffee machine drip tray and capsule bin	☐	
Cabinet and drawer fronts in full, edges and handles (inside is an add-on)	☐	
Kickboards under the cabinets	☐	
Behind and under the fridge, oven and dishwasher: cleaned where the appliance moves freely and safely	☐	
Tops of cabinets and fridge, as far as we can reach from a step ladder	☐	
Switches and power points; wall spot-cleaned	☐	
Skirting, door and frame; windowsill and window track	☐	
Light fittings	☐	
Bin: washed outside and lid, new liner	☐	
Table and chairs including legs and rungs	☐	
Floor: corners, along the cabinet base, behind doors; mopped	☐	

Bathroom (each)	Done	Notes / issue
Shower screen both sides: limescale removed, frame, seals	☐	
Wall tiles from floor to reach; grout scrubbed with a brush	☐	
Bath: limescale, rim, outer panel	☐	
Taps, shower head, hose and rail descaled and polished	☐	

Bathroom (each)	Done	Notes / issue
Drains, overflows and floor waste: hair removed, washed	☐	
Niches and shelves: everything lifted, washed, put back	☐	
Shower curtain and rod: washed, or flagged for replacement	☐	
Light mould on silicone treated	☐	
Ceiling and cornices above the shower: mould spots treated	☐	
Basin, vanity top, plug hole, overflow	☐	
Mirror; mirrored cabinet outside	☐	
Vanity fronts, kickboard and handles	☐	
Cup holder, soap dish, dispenser	☐	
Towel rails, hooks and toilet roll holder	☐	
Exhaust fan grille removed, dust and grime washed off	☐	
Light fittings, switch, door, frame, skirting	☐	
Floor scrubbed to the edges; mopped	☐	

Toilet (each)	Done	Notes / issue
Bowl inside: under the rim and waterline stains removed	☐	
Bowl outside, base, pan collar, seat both sides, lid, hinges	☐	
Cistern and flush button	☐	
Behind the pan, wall splash zone, floor around	☐	
Brush holder and roll holder, door handle, switch, bin	☐	

Bedrooms	Done	Notes / issue
Bedside tables, dresser, desk, shelves: dust and wipe, items lifted	☐	
Lamps and shades dusted	☐	
Bed frame and headboard wiped; bed made with the linen on it	☐	
Under the bed (reachable) vacuumed	☐	
Mirrors and sliding wardrobe doors: fingerprints removed	☐	
Switches, door handles, door and frame	☐	
Skirting, cornices, ledges; cobwebs	☐	
Mattress surface vacuumed and checked for stains (steam clean is an add-on)	☐	
Light fittings and ceiling fans (blades wiped)	☐	
Blinds dusted; windowsills and tracks	☐	
Air-conditioner / heater front and vents	☐	
Bin emptied and wiped	☐	
Floor: carpet vacuumed with edges; hard floor vacuumed and mopped; rugs vacuumed	☐	

Living, dining and study	Done	Notes / issue
Coffee table, TV unit, shelves, decor: dust and wipe, items lifted	☐	
TV screen dry microfibre; remote controls wiped	☐	
Sofa and armchairs: vacuumed under cushions, along edges and in crevices; cushions straightened	☐	
Glass tables and mirrors streak-free	☐	
Dining table and chairs wiped, including legs	☐	
Doors, frames, handles, switches, power points	☐	
Skirting, cornices, cobwebs, light fittings, fans	☐	
Blinds dusted; windowsills and tracks	☐	
Air-conditioner / heater front and vents	☐	
Floors vacuumed and mopped, edges and corners	☐	

Hallway, stairs and upper floor	Done	Notes / issue
Front door inside: handle, fingerprints on the leaf	☐	
Shoe rack and console dusted, mirror, switches	☐	
Stairs: carpet vacuumed with edges using a crevice tool; hard steps mopped	☐	
Handrail, balusters and glass balustrade wiped	☐	
Landing and upstairs rooms cleaned from the same lists	☐	
Order: upstairs, stairs, ground floor	☐	

Laundry	Done	Notes / issue
Trough, tap and benchtop: limescale removed	☐	
Washing machine and dryer outside, detergent drawer and door seal wiped; lint filter cleaned	☐	
Cabinet fronts and handles, skirting, switch	☐	
Floor to the edges, mopped	☐	

Throughout the home	Done	Notes / issue
Skirting boards in every room	☐	
Doors, frames and handles in every room	☐	
Window sills and window tracks, inside	☐	
Light fittings, switches and power points	☐	
Cobwebs from ceilings and corners	☐	
Metal and chrome hardware polished: handles, taps, towel rails	☐	
Marks on walls spot-cleaned (a full wall wash is an add-on)	☐	
Smoke alarm covers wiped of dust (never removed or disabled)	☐	
Vent grilles and exhaust covers wiped	☐	

Finish	Done	Notes / issue
All rubbish and recycling taken to the outside bins	☐	
Final walkthrough with photos; windows closed, lights off, house locked	☐	

Not in the base price (add-ons): Carpet steam clean A$139–349, Fridge inside A$39, Kitchen cabinets inside A$45, All other cabinets inside A$49, Interior windows (whole home) A$89, Blinds wet-wipe A$18 each, Full wall wash A$30 each, Pet hair and odour treatment A$45, Balcony / patio A$40, Garage A$50, Air-con filter clean A$18 each, BBQ clean A$59, Rug clean A$49, Mattress (single/double) A$60, Mattress (queen/king) A$85, Extra bathroom +A$40

Before we arrive: what helps

✓ Clear surfaces of personal items where you can. We do not sort or move belongings.
✓ Power and hot water are on, and we can park or enter the building.
✓ Pets are secured or we know about them. Tell us about allergies or products to avoid.
✓ Tell us your priority areas, such as the oven, bathrooms or grout. We start there.
✓ Heavy furniture and appliances stay where they are. Light items we lift and put back.

Not included

– Chandeliers, and wet-wiping every light bulb
– Biohazard, hoarding, animal waste, and mould that needs a licensed remediator (surface mould is cleaned)
– Exterior windows above the ground floor, and anything that needs a ladder or work at height
– Moving heavy furniture or appliances, and removing belongings or hard rubbish
– Gardening, lawn mowing, pool care and pest control
– Repairs and repainting; washing curtains without the owner's approval

Cleaner signature	Client signature / confirmation	Team lead check

Regular Clean

A home that is already in good order. One cleaner. Weekly, fortnightly or every 4 weeks.

Photo protocol: One photo of the finished home after each visit.

Property address	Client	Date	Crew / cleaners

Kitchen	Done	Notes / issue
Benchtops: items lifted, wiped and disinfected	☐	
Splashback: splashes and marks wiped	☐	
Sink: bowl, drainer, plug hole and strainer	☐	
Tap: spout, handle and base; soap dispenser	☐	
Cooktop: glass wiped of splashes; gas grates and the surface around the burners wiped	☐	
Oven knobs and control panel	☐	
Rangehood exterior: body, buttons and lower edge	☐	
Microwave inside (walls, roof, plate) and outside, door	☐	
Oven outside: door glass, handle and panel	☐	
Dishwasher outside: front, panel and handle	☐	
Fridge outside: doors and handles	☐	
Kettle, toaster and coffee machine outside	☐	
Quick dish tidy: one sink-load washed, or the dishwasher loaded or unloaded (up to 10 minutes)	☐	
Cabinet and drawer fronts spot-cleaned (fingerprints, splashes), handles	☐	
Dining table and chairs (seats and backs)	☐	
Switches and power points	☐	
Rubbish and recycling taken out, bin and lid wiped, new liner	☐	
Floor vacuumed to the corners and along the base, then mopped	☐	

Bathroom (each)	Done	Notes / issue
Shower screen both sides and frame	☐	
Wall tiles in the splash zone	☐	
Bath: bowl and rim	☐	
Taps, shower head and holder polished	☐	
Shower and bath drains: hair removed	☐	
Shelves and niches: bottles lifted, wiped underneath	☐	
Basin, vanity top, tap and plug hole	☐	
Mirror	☐	
Vanity fronts and handles	☐	
Towel rail, hooks, paper holder	☐	

Bathroom (each)	Done	Notes / issue
Towels folded or hung	☐	
Door handle and switch; bin emptied, new liner	☐	
Floor: hair collected, mopped around the edges and behind the toilet	☐	

Toilet (in bathroom or separate)	Done	Notes / issue
Bowl inside: under the rim and at the waterline	☐	
Outside: bowl, base, seat both sides, lid and hinges	☐	
Cistern and flush button	☐	
Brush holder outside, roll holder	☐	
Floor around and behind the toilet; wall splash zone spot-cleaned	☐	
Door handle, switch, bin	☐	

Bedrooms	Done	Notes / issue
Dust on reachable surfaces: bedside tables, dresser, desk, shelves, items lifted	☐	
Lamps and shades with a dry dusting cloth	☐	
Headboard and bed frame	☐	
Bed made with the linen that is on it	☐	
Mirrors and glass surfaces	☐	
Sliding wardrobe and mirror doors: fingerprints	☐	
Switches and door handles; cobwebs	☐	
Loose items gathered into a tidy pile, not sorted	☐	
Waste bin	☐	
Floor: carpet vacuumed with edges; hard floor vacuumed and mopped; rugs	☐	

Living, dining and study	Done	Notes / issue
Dust: coffee table, TV unit, shelves, decor, items lifted	☐	
TV screen with a dry microfibre cloth; remotes wiped	☐	
Sofa: seats vacuumed, cushions and throws straightened	☐	
Pets: hair vacuumed from floors and sofas, bowls washed and refilled with fresh water	☐	
Glass tables and mirrors	☐	
Table and chairs	☐	
Switches, handles, cobwebs, bins	☐	
Floors vacuumed and mopped	☐	

Hallway, stairs and upper floor	Done	Notes / issue
Front door inside: handle and fingerprints on the leaf	☐	

Hallway, stairs and upper floor	Done	Notes / issue
Shoe rack, console: dust; mirror and switches	☐	
Glass doors and low windows: fingerprints removed	☐	
Floor; doormat shaken out	☐	
Stairs: carpet vacuumed, edges with a crevice tool; hard steps mopped	☐	
Handrail and balustrade fingerprints wiped; landing	☐	
Upstairs rooms follow the same lists; order: upstairs, stairs, ground floor	☐	

Laundry	Done	Notes / issue
Trough, tap and benchtop	☐	
Washing machine and dryer outside; dryer lint filter	☐	
Floor	☐	

One detail task per visit (rotating)	Done	Notes / issue
Skirting boards through the whole home	☐	
Doors and door frames	☐	
Window sills, window tracks, light fittings	☐	
Blinds dusted, cabinet fronts in full, tops of appliances	☐	
Vents, exhaust covers and ceiling fan blades	☐	
Under beds and sofas vacuumed (light items lifted, nothing heavy moved)	☐	

Finish	Done	Notes / issue
Photo of the finished home; rubbish in the outside bins	☐	
High-touch points disinfected: switches, door and cupboard handles, remotes, taps	☐	
Windows closed, lights off, house locked	☐	

Not in the base price (add-ons): Carpet steam clean A$139–349, Oven inside A$69, Fridge inside A$39, Dishwasher (filter, seals) A$25, Kitchen cabinets inside A$45, Interior windows (whole home) A$89, Blinds wet-wipe A$18 each, Spot wall cleaning A$25 each, Pet hair and odour treatment A$45, Balcony / patio A$40, Garage A$50, Bed linen change A$10 each, Laundry (wash, dry, fold) A$35 each, Extra bathroom +A$30

Before we arrive: what helps

✓ Pick loose items off floors and surfaces. We wipe around anything we cannot move.
✓ Access is arranged: key, lockbox or door code. Tell us about alarms and pets.
✓ We bring all products and equipment. Tell us if you prefer your own or have allergies.
✓ Tell us what to focus on or skip each visit. The list adjusts.

Not included

– Chandeliers, and wet-wiping every light bulb
– Biohazard, hoarding, animal waste, and mould that needs a licensed remediator (surface mould is cleaned)
– Exterior windows above the ground floor, and anything that needs a ladder or work at height
– Moving heavy furniture or appliances, and removing belongings or hard rubbish
– Gardening, lawn mowing, pool care and pest control
– Extensive dishwashing, ironing and whole-household laundry (linen change and laundry are add-ons)

Cleaner signature	Client signature / confirmation	Team lead check

Airbnb / Short-stay Turnover

Between guests, guest-ready by the next check-in. Follow the host's own list first, then this one.

Photo protocol: Before and after photos of every room, plus any damage or stains.

Property address	Client	Date	Crew / cleaners

Arrival and prep	Done	Notes / issue
Photos of all rooms before cleaning	☐	
Ventilate the home	☐	
Safety check: smoke alarm in place and not chirping, fire blanket or extinguisher present; any problem is reported	☐	
Light bulbs, remote batteries and the Wi-Fi router work; faults are reported	☐	
Strip bed linen and towels; start the wash if there is a machine on site	☐	
Take rubbish and recycling to the outside bins	☐	
Guests' dishes washed or loaded, then unloaded and put away	☐	
Fridge: guests' leftovers removed, spills wiped from shelves	☐	
Left-behind items photographed, packed and logged, including chargers left plugged in and items in drawers, wardrobes and under beds	☐	
Inspection: breakage, stains, missing items, with photos	☐	
Furniture put back as in the host's photos	☐	

Kitchen	Done	Notes / issue
Benchtops and splashback disinfected	☐	
Sink, tap and plug hole	☐	
Cooktop and knobs	☐	
Microwave inside and out	☐	
Oven: checked inside, crumbs and grease on the door glass removed (full oven clean is an add-on)	☐	
Kettle outside; toaster crumb tray; coffee machine drip tray, capsule bin and water tank	☐	
Cabinet fronts spot-cleaned, handles	☐	
Drawers and cupboards opened: left-behind food and items removed; opened food flagged to the host	☐	
Fridge outside and handles	☐	
Crockery and cutlery in place, count matches the host's inventory	☐	
Table and chairs	☐	
Bin washed if dirty; new liner	☐	
Switches; floor vacuumed and mopped	☐	

Bathroom (each)	Done	Notes / issue
Shower, screen, bath and taps	☐	

Bathroom (each)	Done	Notes / issue
Hair removed from drains, floor, basin and walls	☐	
Basin, vanity top and mirror streak-free	☐	
Fresh towels and bath mat folded to the host's standard	☐	
Toiletries restocked from the host's supplies; toilet paper loaded	☐	
Hair dryer wiped, cord wound	☐	
Towel rail and hooks	☐	
Bin emptied, new liner; floor mopped	☐	

Toilet (each)	Done	Notes / issue
Bowl inside, under the rim and waterline	☐	
Outside: bowl, seat both sides, lid and hinges	☐	
Base and floor behind the toilet (mandatory)	☐	
Cistern and flush button; door handle and switch; bin	☐	

Bedrooms	Done	Notes / issue
Fresh linen on the bed to the host's standard: pillowcases, doona cover, decorative cushions, throw	☐	
Mattress and protector checked for stains and photographed	☐	
Finished bed checked for hair, lint and odour; pillows plumped	☐	
Under the bed: left-behind items and dust	☐	
Bedside drawers checked for left-behind items	☐	
Wardrobe: hangers in place, spare blanket and linen in place	☐	
Dust on surfaces; lamps	☐	
Mirrors, windowsills	☐	
Switches, handles; floor	☐	

Living and entry	Done	Notes / issue
Sofa vacuumed, cushions arranged, throws folded	☐	
TV dusted; remotes disinfected and set in place	☐	
High-touch points disinfected: door handles, switches, thermostat, remotes, keypad	☐	
Coffee table, shelves, decor	☐	
Glass doors: fingerprints removed	☐	
Front door, handle and mat	☐	
House manual for guests in its place	☐	
Entrance and porch swept; cobwebs removed	☐	
Floors vacuumed and mopped	☐	

Stairs and balcony	Done	Notes / issue
Stairs, handrail and balustrade (upstairs follows the same lists)	☐	
Balcony / patio: rubbish, cigarette butts and bottles removed; ashtrays emptied; furniture wiped and arranged; cushions checked for stains; swept	☐	
BBQ or outdoor grill: food residue scraped and surface wiped (a full BBQ clean is an add-on)	☐	

Laundry	Done	Notes / issue
Linen hung or dried and folded	☐	
Dryer lint filter cleaned	☐	
Washing machine left open to dry	☐	
Detergent topped up from the host's supplies	☐	

Restock and report	Done	Notes / issue
Restock from the host's supplies: toilet paper, paper towels, soap, gel, shampoo, conditioner, dish liquid, sponge, dishwasher tablets, tea, coffee, sugar, rubbish bags	☐	
Tell the host what is running low	☐	
Report on damage, stains and missing items	☐	
Towel, linen and key counts checked against the host's inventory	☐	
Bins put out on collection day, if the host asks	☐	
Photo of every room after cleaning	☐	
Air-conditioning, heating and lights set per the host's instructions	☐	
Windows and doors closed, keys in the lockbox, photo of the lockbox	☐	
Message to the host: "Ready for check-in"	☐	

Periodic detail (on request, every 4th turnover or monthly)	Done	Notes / issue
Ceiling fans, light fittings and vents wiped	☐	
Skirting boards, door frames and switches wiped down	☐	
Mattress and pillows vacuumed; protector checked	☐	
Behind and under the sofa and beds vacuumed (light items lifted)	☐	
Window tracks and sills cleaned; oven, fridge and microwave interiors wiped	☐	

Not in the base price (add-ons): Oven + fridge full clean A$99, Interior windows (whole home) A$89, Blinds wet-wipe A$18 each, Spot wall cleaning A$25 each, Balcony / patio A$40, Mattress (single/double) A$60, Mattress (queen/king) A$85, Linen laundry off-site (per set) A$28, Full consumables restock A$50, Extra bed / sofa bed made up A$10 each, Welcome pack A$25, Party clean surcharge A$79, Extra bathroom +A$25

Before we arrive: what helps

✓ Send your own checklist, guest-ready photos and any house rules.
✓ Lockbox or keypad code, parking and alarm details are arranged.
✓ We know where linen, towels and consumables are kept, and the laundry plan (on site or off site).
✓ Check-out and check-in times are shared, so we know the cleaning window.
✓ We know who to message about damage or low stock.

Not included

– Chandeliers, and wet-wiping every light bulb
– Biohazard, hoarding, animal waste, and mould that needs a licensed remediator (surface mould is cleaned)
– Exterior windows above the ground floor, and anything that needs a ladder or work at height
– Moving heavy furniture or appliances, and removing belongings or hard rubbish
– Gardening, lawn mowing, pool care and pest control
– Repairs, replacing broken items, and restocking from our own supplies unless booked (consumables are an add-on)

Cleaner signature	Client signature / confirmation	Team lead check

Surfaces we clean and the products we match to them

Kitchen

Stainless steel · Glass-ceramic and induction cooktops · Cast-iron and steel grates · Oven enamel · Fridge and dishwasher plastic · Stone / quartz benchtops · Laminate and timber benchtops · 2-pac, MDF, veneer and gloss cabinet fronts

Bathrooms

Glass · Chrome · Porcelain · Acrylic and enamel baths · Ceramic and porcelain tiles · Grout · Silicone

Rooms

Painted walls · Timber and veneer furniture · Glass and mirrors · TV and device screens · Fabric (sofa, curtains) · Leather

Floors

Carpet · Laminate · Parquet and engineered timber · Vinyl · Tile

Windows and doors

Glass · Aluminium frames and tracks · Timber frames · Flyscreens

Outdoors

Concrete · Timber decking · Glass balustrades · Outdoor plastic and furniture